

## ABOUT ME

Optimistic, creative graphic designer with solid collaboration skills. Seeks to effectively work through heavy workload through strengths in design and criticism. Excels at several products, including Illustrator, InDesign, and Photoshop.

## CONTACT

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📞 571-239-2103

Centreville, VA



## EDUCATION

🎓 **GEORGE MASON UNIVERSITY**  
B.F.A. Art & Visual Technology  
2020 - Present

🎓 **NORTHERN VIRGINIA COMMUNITY COLLEGE**  
A.F.A. Visual Arts  
2018 - 2020

# KIERRA KHAN

## GRAPHIC DESIGNER

### EXPERIENCE

#### CAKE FROSTER

*(August 2019 - December 2019)*

Nothing Bundt Cakes, 12233B Fair Lakes Promenade Dr, Fairfax, VA 22033. Frosted mini cupcakes, cupcakes, and cakes in a timely manner. Updated inventory of the different flavored cakes in the chiller. Completed orders and deliveries as quickly as possible. Supported and assisted other employees and staff as needed.

#### WINNER'S CIRCLE (CUSTOMER SERVICE)

*(April 2019 - September 2019)*

Dave & Buster's, 11958 U Fair Oaks Shopping Center, Fairfax, VA 22033. Assisted guests with all requests, answers questions as needed, and makes recommendations. Checks for restocking of necessary supplies. Reviews the cleanliness and organization of the Midway games. Provided a timely, accurate service, and communicates information as needed to Guests, Team Members, and Managers.

#### FRONT END/CUSTOMER SERVICE (SEASONAL)

*(November 2018- January 2019)*

Target, 13047 Fair Lakes Shopping Center, Fairfax, VA 22033. Greeted customers, rang up purchases, and managed returns and refunds. Provided customer service assistance at the customer service desk; processed online orders, returns, and exchanges. Answered questions about products, services, and merchandise. Supported and assisted other employees and staff as needed.

### SOFT SKILLS

- Collaboration
- Creativity
- Planning and Organization
- Multitasking
- Active Listening
- Problem Solving
- Flexibility
- Critical Thinking

### HARD SKILLS

